

Finance Officer (Female Applicants Only)

£25,000-£28,000 per annum, 35 hours per week (full-time)

This post is based in Borough and Hammersmith & Fulham (and includes travel across London)

The Finance Officer will play a pivotal role in ensuring the charity's finances are managed to the highest possible standards. The post holder will act as the first point of contact for WGN's Finance team; liaising with team members, donors, funders and suppliers and ensuring that records are meticulously kept and confidentiality is adhered to.

This role requires a highly motivated, organised and skilled individual with excellent finance and/or mathematical abilities who will thrive in a varied, fast-paced environment and is able to balance the wide range of competing priorities and tasks which are essential to the management of WGN's finances. You will work alongside our Finance Manager to administer robust financial planning, monitoring and control systems and help facilitate sound financial management.

If you are passionate about bringing your skills and expertise to a leading organisation working with women and girls affected by gender-based violence then we would really like to hear from you.

WGN's employee benefits include: 3% pension contribution, generous annual leave entitlement and an Employee Assistance Scheme. We also offer staff excellent training and development opportunities.

Please visit www.wgn.org.uk/join-us/jobs to download an application pack.

Applications deadline: 10am on Wednesday 27th March 2019

Interviews will be: between 10-12th April 2019

Please note: Applicants who have not received a response to their application within 4 weeks of the closing date should assume their application has not been successful on this occasion.

All posts are subject to satisfactory references and Enhanced DBS Checks.

WGN is an equal opportunities employer. The above post is exempt under the Equality Act 2010, Schedule 9 and Part 1